

# TRAINING REGISTRATION FORM

E: [training@revolutionit.com.au](mailto:training@revolutionit.com.au)  
[www.revolutionit.com.au](http://www.revolutionit.com.au)



To register, please complete this form and email [training@revolutionit.com.au](mailto:training@revolutionit.com.au)

## Course details:

Course Name: \_\_\_\_\_

Location: \_\_\_\_\_

Date(s): \_\_\_\_\_

Student Name	Email Address	Mobile Number	Fee (inc GST)
Total (inc GST) \$			

Purchase order number: \_\_\_\_\_

EFT: Date funds deposited: \_\_\_\_\_ Fee deposited: \$ \_\_\_\_\_

Please deposit funds to BSB: 033 002 Account number: 503 542 (Please include your name as reference with your transfer)

Credit card  Visa  MasterCard  Amex  Diners (Amex and Diners come with a 2.5% surcharge)

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Cardholder's name: \_\_\_\_\_ Signature: \_\_\_\_\_

## Please send invoice to:

Name:		Title:
Company name:		Job title:
Billing address:		
City:	State:	Postcode:
Phone number:	Email address:	

## Please send course correspondence and confirmation to (if different from above):

Name:		Title:
Company name:		Job title:
Phone number:	Email address:	

### Terms and conditions:

1. Registrations for each course will be processed in order of arrival of this signed registration form accepting all terms and conditions.
2. Revolution IT makes every effort to operate all advertised courses, however, we reserve the right to cancel or reschedule a course at any time.
3. We will provide course confirmation by email in approximately 7-10 business days, prior to the course commencement. Once the course is confirmed by Revolution IT:
  - No refunds will be provided for student no-shows or cancellations
  - No refunds will be provided for students who only attend part of the course
  - Student substitutions are allowed 3 (three) working days prior to course commencement. Written notice is required
4. Payments: EFT and Credit Card payments will be processed within 2 - 3 business days after the course is confirmed. An invoice will be provided within 2 - 3 business days after the course is confirmed for payments made via purchase order.

**I have read, understood and agree to these terms and conditions, related to training courses and I have authority for and commit to pay all amounts on behalf of the above.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_